

TOWN OF CONSTANTIA  
**MINUTES - TOWN BOARD – APRIL 17, 2018**  
 7:30 pm Constantia Town Hall

Present: Kenneth Mosley - Supervisor  
 Richard Colesante, Thomas Moran, John Metzger, Frank Tomaino– Council Members  
 Clare Haynes – Town Clerk  
 Warren Bader – Town Attorney

Others Present: George Kalkowsky – Barton & Loguidice

Absent: Wayne Woolridge - Highway Superintendent

**CALL TO ORDER:**

At 7:30 pm Mr. Mosley called the town board meeting to order with the pledge of allegiance.

**PUBLIC COMMENT:**

Mr. Losurdo, County Route 65 was in again to ask about a leash law. Mr. Losurdo was told that at the March 20<sup>th</sup> town board meeting Ms. Ashley Dog Control Officer was in and spoke about leash laws. Ms. Ashley indicated that having the law in place would not make a difference for most residents. Even with a leash law in place the complainant will still need to sign the complaint that sends the owner to court, this is the part most residents have a problem with. Mr. Metzger reminded residents to call Ms. Ashley if they do have a problem she will be available to help.

**WATER:**

Bernhards Bay Water District Project

- ✓ Water main installation on Kellar Rd, Winona Park Drive, Willard Drive, and State Route 49
  - Construction started on April 4<sup>th</sup>
  - 2,445 FT of 8” and 1,412 FT of 16” installed to date
  - After testing and disinfection, Contractor will install curb-stops for hook-up
  - OCWA will send out information packets to residents in the water district
- ✓ Change Order No 1
  - Price increase on 18” pipe due to manufacturers affected by Hurricane Harvey
  - Increase quantity of 16” gate valves along NYS Route 49
- ✓ 1 Outstanding easement on NYS 49

G-14	312.06-02-03	Mary Ann Waldron	554 St Rt 49,			
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Construction questions can be directed to Senior Inspector Neil Zimmer (cell) 315-350-0831

Mr. Kalkowsky brought with him the breakdown of Change Order #1 that he is requesting authorization to have Mr. Mosley sign. Mr. Metzger questioned if this is normal, Mr. Kalkowsky stated it was normal to have changes such as this as per contract. After discussion as to reason for the change, Mr. Moran made the motion to authorize Supervisor Mosley to sign Change Order No: 1 as outlined below for a total cost of \$60,424.00, seconded by Mr. Metzger.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Yes Mosley - Yes

**Description of Change Order:**

- 1) Change of quantity of Pay Item #8 – Furnish and Install 16” Gate Valve w/ Valve Box. Five (5) additional 16” gate valve w/ valve box shall be required per Revised Plans Sheets G-10, G-14, G-15, G-17, G-18, G-19, G-20, attached to this Change Order. Total increase \$43,000.00.
- 2) Change in unit price for Pay Item #36, #37, #38, #39, #40 (Stream Crossings). Total increase \$15,150.00.

**Reason for Change Order:**

- 1) Reduce valve spacing along 16” water main per NYS DOH plan review.
- 2) Materials vendor dropped original order (basis for bid pricing) and the Contractor has had to purchase material at a significantly increased price (see attached letter from VARI-TECH LLC dated 3/9/18).

**SEWER:**

Constantia Sewer Project

- Town undertaking supplemental interest survey.

**MINUTES:**

Mr. Moran made the motion to accept the minutes of the March 20<sup>th</sup> town board meeting Seconded by Mr. Colesante.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Yes Mosley - Yes

**VOUCHERS:**

Mr. Moran made the motion to accept the following vouchers as listed on Abstract #4, Dated April 17, 2018:

General Fund	98-128	\$20,301.54
Highway Fund	52-70	\$31,625.57

Seconded by Mr. Metzger.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Yes Mosley - Yes

**SUPERVISOR:**

Mr. Moran made the motion to approve the Supervisor’s report dated March 31, 2018, seconded by Mr. Tomaino.  
Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Yes Mosley - Yes

**HIGHWAY:**

With Mr. Woolridge not in attendance the following was told the residents:

- Spring leaf clean-up, if you have leaves put them by the roadside and contact the highway department for pickup.
- Earth Day is this weekend, encourage people to clean up areas around their homes and roads.
- May 7<sup>th</sup> and 8<sup>th</sup> roadside pickup
- May 18<sup>th</sup>-20<sup>th</sup> dumpsters will be at the town hall and highway department.

**TOWN CLERK:**

Mrs. Haynes reported that the total receipts and disbursements for the Town Clerk’s Office for the month of March were \$1,860.00. Total tax collection to date is \$4,298,135.22 on April 12<sup>th</sup> all outstanding tax bills were returned to the County with a check for \$662,388.64, this satisfies the warrant. Mr. Moran made the motion to accept the Town Clerk and Tax Collector reports as presented, seconded by Mr. Tomaino.

Carried: Moran – Yes Tomaino –Yes Colesante – Yes Metzger – Yes Mosley - Yes

**ASSESSOR:**

No Report

**CODE ENFORCEMENT:**

The following report was submitted by Mr. Hall:

March has started to pick up I am getting more phone calls and customers stopping in to discuss new building projects for the upcoming building season. I received a letter from the Attorney for the owner of the property on Shacksbush Rd. asking what more needs to be done to finish up the violations and about weather some of the campers on the property where preexisting prior to the adoption of the land development law and if so are the grandfathered in. The letter also stated that some of the violations may have been corrected. I will be talking to Warren Bader when he gets back in town and show him the letter and see if we can set up a time with his lawyer to meet up at the property and check on the progress and see what else needs to be done. I spoke with Warren Bader about 52 Shacksbush Rd. He has a copy of the letter and he is going to check on the questions asked in the letter and get back to me. We should have an idea of what we are going to do either late this week or early next week.

I spoke with the owner of Hiltons garage on 3/26/18 about the number of cars and the various states of disassembly that a some of the vehicles are in and that he isn’t allowed to have vehicles in states of disrepair outside of his garage. He stated that now that spring is here he will be cleaning up the property and sending a few of the vehicles to the scrap yard and removing the rubbish from behind the shop. I spoke with the owner of Hiltons garage on 4/17/18 to ask him about his progress with his junk vehicles and unlicensed and or unregistered vehicles. He stated that he has gotten rid of 5 or 6 junk cars in the few weeks. I could see where a few of them have been and they weren’t there anymore. I asked him to make a list of all the unlicensed and or unregistered vehicles on his property and provide me with a copy by tomorrow. I also told him he needs to make sure that the lanes are kept open to his garage so that if there is an emergency the emergency equipment can get to his business. I also spoke to Kay Foster and asked her to have Greg contact me about any unlicensed and or registered vehicles he has on his property and what his plans are for them so we can get the property cleaned up and looking a bit better while Rita looks through some older files she has to see if a site plan was ever done for the property.

I met with the property managers for 158-160 Doris Park Dr. We walked the property and I pointed out all the violations and what was needed to bring the property into compliance. I also gave them a copy of all the violations. The bank has to authorize the costs for the cleanup and any permits needed to complete the work so hopefully that property will be cleaned up soon.

Respectfully submitted, Wayne Hall II

Mr. Moran made the motion to accept the Code Enforcement Officer’s report for February, seconded by Mr. Colesante.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Yes Mosley - Yes

After reviewing the report, discussion started on 52 Shacksbush Rd. An email was received by a neighbor to this property with their concerns. The property owner of 52 Shacksbush Rd. has hired an attorney, this attorney has contacted Mr. Bader. Mr. Bader and Mr. Hall will have a meeting on Thursday to answer the letter received by the attorney.

Mr. Metzger would like a report on vehicle violations. The board members requested Mr. Hall site properties that have more than one unregistered vehicle. Mr. Mosley has been encouraging Mr. Hall to concentrate on the Hamlet at the present time. After discussion, Mr. Mosley will have Mr. Hall continue to work on all properties that have more than one unregistered vehicle.

**JUSTICE:**

Mr. Moran made the motion to accept Justice Pelon's and Justice Simpson's report for March, seconded by Mr. Metzger.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Yes Mosley - Yes

**DOG CONTROL:**

Mr. Tomaino made the motion to approve the Dog Control Officer's report, seconded by Mr. Metzger.  
Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Yes Mosley – Yes

**REVITALIZATION COMMITTEE:**

Minutes March 12, 2018 received.

**TUG HILL COMMISSION:**

Paul Baxter reported:

1. The Tug Hill Commission had a very successful Local Government Conference on Thursday, March 29. Once again, we had a capacity crowd in attendance. We are evaluating the conference questionnaires now and have starting planning for next year's conference. Thanks to everyone who attended and participated in making the conference a success..
2. Headwaters, the annual report of the Tug Hill Commission, went out on March 22 to all Tug Hill region local government officials that we have an e-mail address for. Let me know if you did not receive a copy and I can check to see what e-mail address we have on file for you. I also have some hard copies of Headwaters for anyone who would like one.
3. The Tug Hill Commission and Lewis County Planning Department are hosting a workshop on Grant Preparedness on Monday April 30, 2018 at 6:00 pm at the Port Leyden Fire Hall. RSVP's are appreciated, to planner Casandra Buell, Planner, Lewis County Planning Department at (315) 376-5919 or [casandrabuell@lewiscounty.ny.gov](mailto:casandrabuell@lewiscounty.ny.gov).
4. The day is approaching for the once-every-five-years survey of local government leaders in the Tug Hill Commission area. Among those to receive surveys are supervisors, town clerks, and superintendents of highways. The Commission really appreciates the time you spend to answer these surveys, as they are one of the ways they make sure the Commission stays on target for the services they deliver. Thanks in advance for your thoughtful consideration of the survey, and any comments you might wish to add to the survey that you feel the Commission should hear about.
5. Another method the Commission uses to stay on course with Tug Hill community needs is regular communications with member municipalities and the Councils of Governments (COGs) they belong to. As an early 'save the date,' there will be a meeting between the Tug Hill COGs and the Commission on Wednesday, May 30, this time in Redfield (the last meeting was in Boonville). Invitations will be going out as we get closer to May 30. We welcome everyones' attendance and participation in these meetings.

**CORRESPONDENCE:**

- Department of Solid Waste – Hazardous Waste Flyers

**PUBLIC COMMENT:**

Mr. Schwartz from Doris Park thanked the Highway Department, Fire Department and National Grid employees for all they did during the storm. Mr. Metzger said they had 14 fire calls on Monday morning.

**BOARD INITIATIVES AND COMMENTS:**

Mr. Moran is working with NYS to replace the existing gateway sign for the Town, this involves getting multiple permits. With that said Mr. Moran explained the following resolution will need to be passed by the board for the paperwork to move forward.

COUNCILMAN: **Moran**

Introduced the following and moved its adoption:

**The Town Board for the Town of Constantia at this time declares the installation of the gateway sign is an unlisted action, the Town of Constantia is the lead agency, and that completion of the short form environmental assessment form (EAF) reveals no negative environmental impact (negative declaration).**

Seconded by Councilman: **Colesante**

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Yes Mosley - Yes

**ADJOURN:**

At 8:32 pm Mr. Moran made the motion to adjourn, seconded by Mr. Metzger.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Yes Mosley - Yes