

TOWN OF CONSTANTIA  
**MINUTES - TOWN BOARD – DECEMBER 19, 2017**  
7:30 pm Constantia Town Hall

Present: Richard Colesante, Thomas Moran, Chad Whitney – Council Members  
Clare Haynes – Town Clerk  
Wayne Woolridge - Highway Superintendent

Others Present: Warren Bader - Town Attorney  
George Kalkowsky – Barton & Loguidice  
Paul Baxter – Tug Hill Commission

Absent: Kenneth Mosley - Supervisor  
John Metzger – Council Member

**CALL TO ORDER:**

At 7:30 pm Mr. Moran called the town board meeting to order with the pledge of allegiance. With the absence of Mr. Mosley, Mr. Moran will conducting the meeting as Deputy Supervisor. That being said, any vote that is taken Mr. Moran will be voting as a Council Member.

Tonight is unusual in that we have only three Board Members present. If any of the three have to leave the meeting we will be unable to continue. Mr. Moran then made the motion that if any of the three leaves:

1. Mrs. Haynes will note the time and where on the agenda the meeting stopped.
2. The meeting will immediately be stopped and postponed (not adjourned) until the meeting of December 28, 2017 at 7pm when it will continue.
3. Everyone will leave the building.

Mr. Colesante seconded the motion.

Carried: Moran – Yes Whitney – Yes Colesante – Yes

**VOUCHERS:**

Mr. Whitney made the motion to accept the following vouchers as listed on Abstract #12 Dated December 19, 2017:

General Fund	435-481	\$ 28,219.21
Highway Fund	217-236	\$ 26,860.50
Bernhards Bay Water District	29-31	\$ 23,411.20

Seconded by Mr. Colesante.

Carried: Moran – Yes Whitney – Yes Colesante – Yes

**PUBLIC COMMENT:**

Mr. Losurdo, 161 County Route 65 was in to ask about the possibility of having a leash law. He has had some trouble with dogs running in his area. Mrs. Ashley has responded on a few occasions, Mr. Losurdo thinks the Town would benefit from having a law. After discussion, Mr. Colesante would like to discuss this further with Ms. Ashley, find out what other towns have the local law. Cost might be a factor to consider.

**SEWER:**

Interest Survey Results as of 12/19/17

- 479 received / 1,068 sent (45%)
- 287 Yes (60.0%)
- 188 No (39.2%)
- 4 Other (0.8%)

B&L recommends scheduling a workshop meeting in January to discuss the project, interest survey results and steps to proceed.

As you can see above the results are still coming in from the sewer survey. 45% returned does not seem like a lot but this is actually a higher number than is usually returned. Mr. Colesante asked of the possibility of sending out another survey to the residents that did not respond, Mr. Kalkowsky said they have in the past sent out letters to the owners who did not respond, and in Sandy Creek they followed up by going door to door. Seeing as there were only 3 board members in attendance, no workshop meeting was scheduled for January. This will be discussed at the December 28<sup>th</sup> meeting.

Mr. Moran requested the returned surveys be turned over to Mrs. Haynes when B & L has finished with them.

**WATER:**

-Easement questions can be directed to George Kalkowsky.

- 32 outstanding, see list of outstanding easements (down from 43 last month)

-Agency Approvals:

- Army Corps Permit received.
- NYS DEC Permit received.
- NYS DOT – construction documents approved.
- OCWA – construction documents approved.

- Dept. of Health application: submitted 10/4/17 for approval.
- Contract with Highlander Construction will be ready for execution after receipt of necessary insurance.
- Public Interest Order to increase maximum bond amount published. Final Order & Bond Resolution slated for January meeting.

Still not worried about the outstanding easements, usually when the inspector for the contractor is out on site is when more of the easements are returned. When it gets closer the board members will split them up and visit the residents involved.

Mr. Kalkowsky does not know where or when the contractor will be starting, that is up to them, they have 300 days to finish the project.

Discussion turned to the possible water extension on Simmons Dr., the Hite residence. If Ms. Hite is willing to pay the upfront cost, approx. \$3,600.00, Mr. Bader will create a legal and binding agreement between the Bernhards Bay Water District and Ms. Hite once executed the work can begin. Mr. Kalkowsky will reach out to Highlander Construction to get a price for their portion of the work for this possible extension.

The Town did receive seven sewer surveys for property the town owns, they were handed back to Mr. Kalkowsky, the town should not influence the results of the survey.

**MINUTES:**

Mr. Colesante made the motion to accept the minutes of the November 15<sup>th</sup> Town Board/Bernhards Bay Water District meeting and November 21<sup>st</sup> Town Board meeting, Seconded by Mr. Whitney.

Carried: Moran – Yes Whitney – Yes Colesante – Yes

**BUDGET TRANSFER:**

Mr. Moran read the following into the minutes:

Referring to the budget transfer #6 the following General Fund accounts are over budget:

A1110.4 Justice CE	\$543.60
A1310.5 Payroll CE	\$266.84
A1620.13 PS Bldg& Grnds Park	\$800.00

I therefore make a motion to transfer \$1,610.44 from A1990.4 Contingency Account to replenish the aforementioned accounts. This will leave \$79,246.49 in the Contingency Account, this concludes my motion. The motion was then seconded by Mr. Whitney.

Carried: Moran – Yes Whitney – Yes Colesante – Yes

**SUPERVISOR:**

Mr. Moran made the motion to approve the Supervisor’s report dated November 30, 2017, seconded by Mr. Colesante.

Carried: Moran – Yes Whitney –Yes Colesante – Yes

**HIGHWAY:**

Mr. Woolridge reported:

-Working on widening Center St, putting in ditches and culverts. One resident is not happy about this, but Mr. Woolridge is working in the Town’s right of way making the road safer for the residents.

-There was an accident with the Town’s pickup truck, no personal injury, truck is at Scrimale’s Collision.

-Concrete at the park has been poured and will be ready for pouring of head wall in the spring. Mr. Woolridge will get with our insurance company for their suggestions/guidelines.

-Mr. Woolridge had the opportunity to speak to the representatives from Pathfinder Bank about a credit card.

They do offer a municipal card that can be adapted to the Town’s needs, application is online and only takes a few weeks for the cards to be mailed. More discussion will continue when everyone is in attendance.

-Mr. Woolridge would like to have a meeting on the employee handbook.

-Signage has been put up for the seasonal roads.

-300ft of sidewalk was completed on County Route 23.

Mr. Whitney made the motion to accept the Highway Superintendent’s report, seconded by Mr. Colesante.

Carried: Moran – Yes Whitney – Yes Colesante – Yes

**TOWN CLERK:**

Mrs. Haynes reported that the total receipts and disbursements for the Town Clerk’s Office for the month of November were \$1,389.00. Mr. Colesante made the motion to accept the Town Clerk’s report as presented, seconded by Mr. Whitney.

Carried: Moran – Yes Whitney –Yes Colesante – Yes

**ASSESSOR:**

No Report

**CODE ENFORCEMENT:**

Mr. Whitney read the following report into the minutes:

November was steady with a few permits, inspections and projects being completed. I received an email from Warren Bader stating that he had received an email from the lawyer for 52 Shacksbush Rd. to give them some extra time to finish cleaning up the violations as they are working on correcting the violations. Warren asked me to hold off on the appearance tickets for now. If I have not heard anything from him after the 1<sup>st</sup> of the year Warren has asked me to send out a letter requesting he contact my office with an update to his progress.

I have updated the placarded buildings list to add 294 Co Rt 23, 881 Co Rt 23, 795 St Rt 49 and 1082 St Rt 49. I sent out notices of violations to the owners of those properties. I have already spoken with the owners of the two properties on Co Rt 23. The owner of 881 Co Rt 23 came in and got a demo permit and the owner of 294 Co Rt 23 said that he would come in next spring to get a demo permit. The owner of the property at 1082 St Rt 49 called and said she would get a demo permit in the spring. The owner of the property located at 795 St Rt 49 stated he would come in next week to obtain a demo permit for the structure. I also removed two of the buildings that have already been demolished. I sent an updated list to both Cleveland and Constantia Fire Departments to keep them updated to known hazards. I also sent out a notice of violation to the owner of 40 Fredrick St. for unlicensed and or unregistered motor vehicles. The Owner of the cars stopped in on Monday and said he will have the cars removed by the end of January. I will continue actively searching for more Unsafe Structures placarding them as needed and updating my list for the Fire Departments. I will also continue looking for unregistered and or unlicensed motor vehicle violations.

I spoke with Ed Flemming the owner of the building that reliable auto moved into next to the old Nice and Easy. I had the business owner come in and pick up a copy of the planning board application also. Ed called me and said that he spoke with Rita and she told him that she didn't see an issue with it and that she would get a hold of me.

Mr. Hall reported a total of \$85.00 taken in for the month of November, Mr. Colesante made the motion to accept the Code Enforcement Officer's report as received, seconded by Mr. Whitney.

Carried: Moran – Yes Whitney – Yes Colesante – Yes

#### **JUSTICE:**

Mr. Whitney made the motion to accept Justice Pelon's and Justice Simpson's report for November, seconded by Mr. Colesante.

Carried: Moran – Yes Whitney – Yes Colesante – Yes

COUNCILMAN: Colesante

Introduced the following and moved its adoption:

The town board for the town of Constantia approves the 2016 Justice audits. Justice Simpson's audit and Justice Pelon's audit have been completed by Councilman Metzger and Councilman Moran. It is further instructed that Ms. Butler – Bookkeeper, send copies of both to the New York State Office of Court Administration.

Seconded by Councilman: Whitney

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Carried: Moran – Yes Whitney – Yes Colesante – Yes

#### **DOG CONTROL:**

Mr. Whitney made the motion to accept the Dog Control Officer's report as received, seconded by Mr. Colesante.

Carried: Moran – Yes Whitney – Yes Colesante – Yes

#### **PLANNING BOARD:**

Minutes received November 28, 2017. The planning board will be reviewing the tower/antenna that is being proposed for the property on State Route 49.

#### **TUG HILL COMMISSION:**

Paul Baxter reported:

1. All news items have been submitted for the 2017 annual report from the Tug Hill Commission, Headwaters. Headwaters should be out in the first quarter of 2018.
2. The Tug Hill Commission continues preparations for the March 2018 Local Government Conference. The conference mailer has been sent to the printers, and should be going out to local officials at the end of 2017 or early in 2018.
3. The county hazard mitigation update process continues, which included the communities in the southeast part of the county. The next meeting for the central group, which includes Constantia, is planned for Monday, February 5, 2018. Once again in Amboy, and the county emergency management office is willing to meet with individual communities to assist them with their local updates.
4. Plans are currently underway for the next meeting of the North Shore Council of Governments. This meeting is planned to be a joint meeting with the Salmon Rivers Council of Governments towards moving things forward on an associate circuit rider for the two COGs.
5. At their December 11, 2017 meeting, the Tug Hill Commission set its meeting schedule for 2018, and the January meeting is scheduled for Monday, January 22, at 10:00 am in West Monroe. There will be more details as we get closer to the meeting.
6. The new Oswego County winter/spring events brochure is now available, and I have copies for distribution to the public.

**CORRESPONDENCE:**

-Village of Cleveland – Mrs. Kline’s request for lighting on Gale Rd. A lighting district would need to be formed. The next step would be to have Mrs. Kline get a petition signed by the residents on Gale Rd., as they would be paying for the district. Mr. Moran requested Mr. Bader get the proper format for a petition for Ms. Kline to use.

-Mrs. Erin Zehr- Chairman for Parks and Recreation Commission submitted the following:

Oneidalakechamber.org (Brewerton) has asked us to have a presence on their website - each town in the school district has a presence there along with many local businesses. The listings are very simple, and there’s not much we can do with it, but I was thinking maybe a photo if we can add it (maybe of the lakefront or of the town hall - I can get photos together) and then a brief description of the town, and then some links for people to access our information. We submitted our Christmas Tree Lighting event info to them and they published it with all the other lightings around our local area, so it’s a good opportunity to gain exposure to the community.

Suggested Links to include: • Homepage • Boards/Officials • Contacts • Calendar of Events • Park Other contact info that is already there: Ken Mosley, Town Supervisor PO Box 167, Constantia NY 13044 315-623-9602 Clare’s Email address

I think this is probably the main info that people would be looking to access from this site. If this is ok, I’ll get to work on getting the info submitted to them and get an approval to the board before they publish it to make sure it looks ok.

**Park News:**

The Park Commission asked Krista to put together an “Annual Report” for the year with park stats - she’s working on pulling the information together and we will report on it in an upcoming board meeting.

I want to thank Wayne for all of the hard work he and the entire Highway Department has done for the park - progress is underway for some big, positive changes in 2018 with the new headwall for the beach, new playground, and revamped soccer fields. We couldn’t do it without you and I am very grateful for your help. And thank you to everyone else at the town offices for all of your support in the park’s endeavors.

Our Holiday Decorating contest has far surpassed our expectations for exposing the Park’s presence on facebook and exposure to new people who were unaware of us. The voting for best house as of Tuesday afternoon, according to the analytics from facebook, has reached approx. 17,000 people. The post has 600+ votes, over 100 shares, and the Park’s facebook page in general has gained over 300 likes since the post went live. We will tally up all the votes and announce the winner on Thursday.

If there’s anything I or the Commission should be doing or any suggestions you have for things we need to do or anything I can do to help, please don’t hesitate to contact me at any time, I’m always happy to help.

-Thanks and Happy Holidays, Erin

**ADJOURN:**

At 8:46 pm Mr. Moran made the motion to adjourn, seconded by Mr. Colesante.

Carried: Moran – Yes Whitney – Yes Colesante – Yes