TOWN OF CONSTANTIA
MINUTES – SPECIAL MEETING - WATER BOARD – November 22, 2016
10:00 am Constantia Town Hall

Present:	Kenneth Mosley – Supervisor
	Richard Colesante, John Metzger – Council Members
	Clare Haynes – Town Clerk
Others Present:	Warren Wheeler – Town Assessor
	Vern Sundet – Supervisor for the Town of West Monroe
	Mary Lesnau – Town of West Monroe Assessor
Absent:	Thomas Moran, Chad Whitney – Council Member

CALL TO ORDER:
At 10:00 am Mr. Mosley called the special meeting of the town board to order with the pledge of allegiance.

WATER:
This meeting was scheduled to catch up on loose ends from the August 23rd meeting. The following schedule was considered at the last meeting. After discussion, the property class codes were added to help property owners determine what their unit charge might be. Property class codes are on all tax bills.

UNIT SCHEDULE FOR TOWNS

PROPERTY DESCRIPTION	UNIT CHARGES
Single Family Residence *(Property Class 210)*	1 unit
Multiple Family Residence *(3 or fewer dwelling units)* *(Property Class 220 and 230)* *(Property Class 280 – see individual class codes)*	1 unit first 0.75 unit each after 1
Commercial	1 unit unless otherwise defined
Manufactured Home Park	1 unit plus 0.75 per unit for each additional home
RV Parks	1 unit plus 0.10 per RV site
Apartment Complex (greater than 4 dwelling units)	0.75 unit per apartment
Vacant Parcel	0.5 unit
Vacant Parcel with improvements Including water faculties	1 unit
Vacant Agricultural and/or Livestock Land	0 unit with Agricultural Exemption
Schools	1 unit per 30 students/faculty (min of 1 unit)
Restaurants/Banquet halls	1.5 unit base includes kitchen and one bath, 0.5 per each additional bath, 0.5 per shower
Non Profits	1 unit

Both assessors have reviewed the changes that might be made if this schedule is approved, it would be a minimal change in EDU's for both towns. Having the schedule will help clarify inconsistencies with charges.

It was suggested that the Water Board meet annually on a consistent basis, it was decided the last Tuesday in August 10am will be the annual Water Board meeting. The official members of the North Shore Water District Water Board will be the Constantia Town Board and the West Monroe Town Board.

The members present would like to make sure that AA Cole Elementary is looked at every year for their numbers so they are properly charged.

ADJOURN:
At 11:00 am the meeting adjourned.