

TOWN OF CONSTANTIA
MINUTES - TOWN BOARD-FEBRUARY 17, 2016
9:00 am Constantia Town Hall

Present: Kenneth Mosley – Supervisor
Richard Colesante, John Metzger, Thomas Moran – Council Members
Clare Haynes – Town Clerk

Others Present: Wayne Woolridge – Highway Superintendent
Wayne Hall II – Code Enforcement Officer
Warren Bader - Town Attorney

Absent: Chad Whitney – Council Member

CALL TO ORDER:

At 9:00 am Mr. Mosley called the town board meeting to order with the pledge of allegiance.

CODE ENFORCEMENT:

Mr. Metzger inquired about Mr. Hall's monthly report is there a report that could be run that shows year to date both open and completed items. Mr. Hall will look at the program he is sure a report can be generated.

Mr. Colesante has a problem at how complaints are being handled, he feels a systemic approach of the entire town would be better. Mr. Mosley has taken the stand with Mr. Hall that if he gets a complaint then act on it. That way the town cannot be accused of targeting any particular person or area in town.

Complaints are handled as follows:

- 1- Send a returned receipt letter
- 2- If property owner does not do anything, Mr. Hall will write ticket to appear in court
- 3- Mr. Hall will come to court with pictures – property owners might at this point get fines

Hopefully when residents hear that people are getting fines people will be inspired to clean up their properties.

The town is just getting started with this process it might work out fine in the end, discussion again at having the town board members split up the town for cleanup targets.

Mr. Gordon Hall – Mr. Wayne Hall did get information from Mr. Gordon Hall that he has cleaned out the barn located on the property. The board does want a time line to include when his property will be in compliance. This time line must be negotiable because the town cannot allow this to keep dragging on.

Mr. Moran asked what is happening with the property at 11 Frederick St. Mr. Mosley brought Mr. Abbass the paperwork for the site plan review. Mr. Abbass is willing to do what is needed. He has gotten a demolition permit to remove the house on the new piece of property. Mr. Colesante does not think he should be allowed to remove the house, Mr. Bader said the town cannot stop him from removing the house. When he starts changing the use of the property that is when he has to come before the planning board. The fact is Mr. Abbass was told he could do something by mistake, but the situation needs to be addressed with a site plan review.

Mr. Wayne Hall has spoken to the owners of the new vineyard on State Route 49, they will be in to get a permit for the pole barn.

Mr. Woolridge told Mr. Hall that the board is in agreement to allow Mr. Hall to do the first aid training for the highway department employees.

*Mr. Hall left the meeting.

EMPLOYEE HANDBOOK:

Mr. Woolridge and the highway employees have reviewed the handbook, all looks good to them.

Mr. Mosley wanted to make a suggestion as to the \$200.00 for steel toe safety shoes, at the current time the employees are required to purchase the shoes and then submit a voucher with the receipt. Mr. Mosley is suggesting just to voucher the \$200.00 request to each highway employee when they request the reimbursement. The following was agreed upon:

Page 6 – Safety

Upon receipt of a voucher, the Town will reimburse each highway employee \$200.00 for the purchase of steel toe safety boots.

Mr. Moran would like to address page 8 and Employment Categories this section identifies categories of employees. On the following pages (13, 14 and 15) the categories of employee in each section needs to be changed to match Employment Categories. The members of the board in attendance agreed to the changes.

Page 12 – remove – Other Employees

Cell Phone use as it pertains to Park Employees, Mr. Colesante will review suggested policy submitted by Mrs. Krista Lewis, Park Director and get the information to Mrs. Haynes.

Mrs. Haynes will make the corrections to the handbook, and get a copy to the board members for review. Before approving the Handbook at a town board meeting, Mr. Colesante would like to look at each Employment Categories to make sure all employees are represented. The Employee Handbook is a work in progress, changes can be made as need be.

HIGHWAY:

As discussed at the town board meeting on February 16th Mr. Woolridge would like to order the needed culverts for Holly Hole Rd. Mr. Moran made the motion to authorize Mr. Woolridge to order the culverts needed for Holly Hole Rd, the cost for the culverts should not exceed \$25,000.00 seconded by Mr. Metzger.

Carried: Moran – Yes Colesante – Yes Metzger – Yes Mosley – Yes

Discussion on Hatchery Rd, the road needs to be repaired. Mr. Woolridge has contacted DEC with a proposal of them paying for the blacktop and the Town supplying the manpower and equipment. It was done this way in the past, now DEC has rejected the offer. DEC has indicated it is a Town road, not their road so not their responsibility. Mr. Woolridge was asked to get the information together so Mr. Bader can review.

Mr. Woolridge would also like to put in a parking area for Scriba Park on Kibbie Lake Rd. If the board in agreement this is an area that if there is extra time with equipment Mr. Woolridge can work on it. The board likes the idea, maybe if there is a parking area and some kind of a gate or blocking that would deter motor vehicles from entering and destroying the park.

OTHER DISCUSSION:

Mr. Colesante would like to order a bench for the late Mr. Charles Gilkey. The bench will be located in the David C. Webb Memorial Park at Taft Bay. Mr. Metzger made the motion to authorize the purchase of the bench the cost of the bench will be charged to contingency, seconded by Mr. Moran.

Carried: Moran – Yes Colesante – Yes Metzger – Yes Mosley – Yes

Cemetery proposal, Mr. Bader had looked into this, General Municipal Law 165A gives the Town authorization to spend money to assist cemeteries with reasonable services. Mr. Metzger would like to have something a little more formal in writing to approve at the next meeting, he will draft a resolution.

Next meeting is March 1, 2016 at 9:30 am with the major discussion to be EDU's with West Monroe.

ADJOURN:

Mr. Colesante made the motion to adjourn, seconded by Mr. Moran.

Carried: Moran - Yes Colesante - Yes Metzger - Yes Mosley - Yes