

TOWN OF CONSTANTIA
MINUTES - TOWN BOARD-November 17, 2015
7:30 pm Constantia Town Hall

Present: Kenneth Mosley - Supervisor
John Metzger, Thomas Moran, Chad Whitney – Council Members
Clare Haynes – Town Clerk

Others Present: Wayne Woolridge - Highway Superintendent
Warren Bader - Town Attorney
Paul Baxter - Tug Hill Commission
Roy Reehil – County Legislator

Absent: Richard Colesante – Council Member

CALL TO ORDER:

At 7:30 pm Mr. Mosley called the town board meeting to order with the pledge of allegiance.

PUBLIC COMMENT:

Members of Boy Scout Troop #724 were in attendance, they are on their way to earning the Citizenship in the Community badge. They were wondering if there are any projects that could be worked on. Mr. Woolridge suggested in the spring to help with Scriba Park, there is an entrance off Kibbie Lake Road that could be cleaned up, lots of brush that needs to be removed. Help would be appreciated.

MINUTES:

Mr. Whitney made the motion to accept the minutes of the October 8th, 15th, 22nd, and 29th budget meetings and October 20th town board meeting, seconded by Mr. Metzger.

Carried: Moran – Yes Whitney – Yes Metzger – Yes Mosley - Yes

COUNTY LEGISLATOR:

Legislator Reehil:

- Updated the town board on the progress on the County, last meeting there were 29 new resolution, 2 public hearing and 1 new law.
- Fitzpatrick Plant Closing has been a big discussion, plant will be open until fuel has run out should be open all of 2016.
- Chair of the Community Health and Poverty Reduction Task Force.

VOUCHERS:

Mr. Moran requested that going forward the dollar amount of the total abstract be read at the meeting, the amount is included in the minutes but Mr. Moran feels it will be informative to have the amount read. Mr. Moran made the motion to accept the following vouchers as listed on Abstract #11, Dated November 17, 2015:

General Fund	360-389	\$ 36,375.10
Highway Fund	198-212	\$ 84,598.47

Seconded by Mr. Metzger.

Carried: Moran – Yes Whitney – Yes Metzger – Yes Mosley - Yes

SUPERVISOR:

Mr. Moran made the motion to approve the Supervisor’s report dated October 31, 2015, seconded by Mr. Whitney.

Carried: Moran – Yes Whitney – Yes Metzger – Yes Mosley - Yes

BUDGET TRANSFERS:

Mr. Moran made the motion approve highway budget transfer #3 dated November 17, 2015,

<u>Over Budget Accounts:</u>	<u>Amounts over:</u>
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DB5112.2 Road Improvements	\$18,102.85
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DB5142.4 Snow C.E.	<u>\$13,389.69</u>
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Total Over:	\$31,492.54
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Funds to cover over budget accounts:

Appropriate Unreserved Fund Balance	\$166,247.00
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	<u>\$ -31,492.54</u>
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Balance of Unreserved Fund:	\$134,754.46
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Seconded by Mr. Whitney.

Carried: Moran – Yes Whitney – Yes Metzger – Yes Mosley - Yes

Mr. Woolridge again explained that the Road Improvement line is reading as over, in reality we have a surplus. New York State gives the town reimbursement in CHIPs money, this year with the hard winter the state will reimburse the town an additional \$20,000 (approx.) in Winter Recovery money to be used on the roads. This overage is offset by this additional revenue. This money will be received by the end of the year.

HIGHWAY:

Mr. Woolridge reported:

- All trucks but one have been turned over.
- Picked up lots of leaves, they get delivered to Roosevelt Rd where they are composted. Residents can come and get the compost.

- County delivered 450 tons of salt.
- David C. Webb Memorial Park at Taft Bay has been winterized.
- Flags will be coming down either this week or next and holiday lights will be put up at that time. Park CE has purchased four new wreaths. Mr. Woolridge has contacted National Grid to install 4 more plugs on telephone poles.
- Mr. Gary Sutter has started trapping the beavers, area off Salt Road.

Mr. Whitney made the motion to accept the Highway Superintendent report, seconded by Mr. Moran.

Carried: Moran – Yes Whitney – Yes Metzger – Yes Mosley - Yes

TOWN CLERK/TAX COLLECTOR:

Mrs. Haynes reported that the total receipts and disbursements for the month of October were \$3,712.20. Mr. Metzger made the motion to accept the Town Clerk's report as presented, seconded by Mr. Moran.

Carried: Moran – Yes Whitney – Yes Metzger – Yes Mosley - Yes

ASSESSOR:

There has been some questions concerning the tracking of EDU changes in our water district, more specifically, who does it, and how is it tracked. Monitoring the changes within special districts is the responsibility of the Assessor's Office. Each year during the preparation of the tentative roll, through the filing of building permits, we continue to adjust and tally the EDU's in the water district, according to the original Map/Plan and Report schedule. For instance, when a new home is constructed within the water district, along with a change in assessed value, we will change the EDU's from 0.50 to 1.00.

Another function of our office occurs after the completion of the Final Roll. Once the roll is final, our office provides the latest taxable assessed valuation of the Town to Paul Baxter, so that he can begin preparing for the upcoming budgetary process. These values, even though listed as 'final', will continue to change right up until completion of the budget process as we continue to add/remove exemptions from properties that transfer after July 1.

Over the next several months, we will continue to process exemption renewals; inspect properties that have open permits; and begin the process of analyzing overall assessment equity within the Town. More information on the latter will be forthcoming as it becomes available.

As usual, I will be taking off the week of Christmas and New Year's. I will not be in the office on Tuesday, December 29, 2015, but will return the following week on Tuesday, January 5, 2016.

Should you have any further questions, do not hesitate to ask.

Mr. Moran made the motion to accept the Assessor's report as read, seconded by Mr. Metzger.

Carried: Moran – Yes Whitney – Yes Metzger – Yes Mosley - Yes

Mr. Mosley has contacted Ms. Judith Kelly asking is she is still willing to sit on the Board of Assessment Review as her term expired on September 30, 2015, she is willing to continue. Mr. Moran made the motion to reappoint Ms. Judith Kelly to the Board of Assessment Review her term to expire on September 30, 2020, seconded by Mr. Metzger.

Carried: Moran – Yes Whitney – Yes Metzger – Yes Mosley - Yes

CODE ENFORCEMENT:

Mr. Whitney made the motion to accept the Code Officer's report as presented with total receipts for the month of October in the amount of \$2,232.20, seconded by Mr. Metzger.

Carried: Moran – Yes Whitney – Yes Metzger – Yes Mosley - Yes

JUSTICE:

Mr. Metzger made the motion to accept Justice Pelon's and Justice Simpson's report for October, seconded by Mr. Whitney.

Carried: Moran – Yes Whitney – Yes Metzger – Yes Mosley - Yes

PLANNING BOARD:

Minutes from the August 25th, September 22nd and October 27th meetings were received.

BOARD OF APPEALS:

Ms. Petkash indicated that Mr. Gilkey told her she could sit on the board of appeals Mrs. Haynes had no record of this appointment. Now that she is the Chairman for the Planning Board Mr. Moran questioned if she can hold a position on the Board of Appeals and would like Mr. Bader's opinion on this matter. Mr. Bader will look into this matter and get back to the board.

CORRESPONDENCE:

- Report received from Northshore Volunteer Ambulance

BOARD INITIATIVES AND COMMENT:

Mr. Metzger told the board that the required tax cap form has been submitted to New York State. Mr. Metzger then made the motion to accept the 2016 budget as presented at the public hearing on November 5, 2015, seconded by Mr. Whitney.

Carried: Moran – Yes Whitney – Yes Metzger – Yes Mosley - Yes

Mr. Bill Whitney, President of the Bernhards Bay Cemetery was in and spoke to Mr. Mosley about some work that needs to be done at the cemetery and was wondering the steps he would need to take to have the Town complete the work. Mr. Mosley told Mr. Whitney that he would bring it before the board, the board after

discussion asked for the request in writing. The Town might not be able to help if it is too big of a job, after the request is received, Mr. Woolridge will meet Mr. Whitney to see what they would like done.

TUG HILL COMMISSION:

Paul Baxter reported:

- Applications for Executive Director have been received and are being reviewed, hope to have an offer extended by the end of the year.
- Gave the board the new 2016 Winter and Spring Events brochure.
- Looking to schedule some planning and zoning training for 2016.
- Website is up to date.
- Training still planned for March 31, 2016 at Jefferson Community College.

ADJOURN:

At 8:54 pm Mr. Whitney made the motion to adjourn, seconded by Mr. Metzger.

Carried: Moran – Yes Whitney – Yes Metzger – Yes Mosley - Yes