

TOWN OF CONSTANTIA  
**MINUTES - SPECIAL MEETING –December 23, 2013**  
9:00 a.m. Constantia Town Hall

Present: Charles Gilkey – Supervisor  
Richard Colesante, Frank Tomaino, Thomas Moran– Council Members  
Clare Haynes – Town Clerk  
Nancy Butler - Supervisor's Clerk  
Wayne Woolridge - Highway Superintendent  
Warren Bader - Town Attorney  
Michael Parker - Baron & Loudice

Absent: John Metzger - Council Member

**CALL TO ORDER:**

At 9:12 a.m. Mr. Gilkey called the special meeting of the Constantia Town Board to order with the pledge of allegiance.

**CAPITAL RESERVE FUNDS:**

Mr. Bader has researched this item and is here to answer questions. The board can set up a capital reserve fund, but must be specific on how the money would be used. The idea is to put unallocated monies into this fund. The money the board is speaking about is the money that was not spent in 2013, for example money that was not spent on the garage roof and the contingency portion of the budget.

There is no reference in town law under special reserve fund, so this fund must be considered as a capital reserve. Once the fund is set up, a legal notice will be published in the town's official newspaper telling the residents of the fund, what the money will be used for and how much. The residents then have 30 days from the notice to file a petition to stop the funding of the capital reserve fund.

Discussion followed at how much and the title of the account. The town already has a fund for the town hall, Mr. Moran feels there is enough in this fund already. Mr. Metzger at the December town board meeting wanted to set up a fund for audit, having the town audited can be costly, Mr. Bader told the members present that you cannot have a capital reserve set up for services. Mr. Parker then told the board that the grant money from the Northshore Water District can be used to audit the water portion of the town budget.

COUNCILMAN: **Moran**

Introduced the following and moved its adoption:

RESOLVED, that:

**The Town of Constantia will establish a Capital Reserve Fund, this fund will be titled:**

**Highway and Parks Building Alterations and Improvements Reserve Fund.**

Seconded by Councilman: **Colesante**

Aye: **Moran, Colesante, Tomaino, Gilkey**

Nay:

Absent: **Metzger**

COUNCILMAN: **Colesante**

Introduced the following and moved its adoption:

RESOLVED, that:

**The town board has authorized the transfer of \$90,000.00 to the Highway and Parks Building Alterations and Improvements Reserve Fund.**

Seconded by Councilman: **Moran**

Aye: **Moran, Tomaino, Colesante, Gilkey**

Nay:

Absent: **Metzger**

**HIGHWAY GARAGE ROOF:**

Mr. Woolridge gave to Mr. Pond at the November town board meeting a drawing of the trusses that are at the highway garage. Barton & Loudice is requesting a letter from the town verifying that these are the trusses, B & L will then take the truss portion out of the engineering study they performed. Mr. Mitchell who did the inspection saw a label on one truss, he then called a local supplier and got available supply information. Mr. Woolridge did not agree with the information in the report so he went up into the attic and measured all the boards and went to Vella's to have the information verified. Sloan is the company mainly used in this area, because of the measurements Sloan agreed they probably supplied the trusses. They have 2x6 construction with bracing so this equals 60lb unbalanced truss. Taking out the additional trusses reduces the total cost by \$40,000 to \$50,000.

Mr. Woolridge would like to know why they are asking Barton & Loudice to review information, he would like to get going on the roof replacement, get an ad in the paper so when the weather breaks they can start working on it. There was no information about a vapor barrier in the report. Mr. Woolridge would like it noted in the minutes that he was against this study. He has had two contractors look at the

roof and they indicate the same items that need to be changed. Remove the steel, put down vapor barrier and replace new steel. He originally wanted to reuse the steel, but has learned that this would not be cost effective.

Mr. Gilkey wanted to get an engineer's opinion as to what was wrong with the building and what needed to be done. So when the contractors bid on the projects, they would know what the town wanted done. Mr. Gilkey is concerned with people being up there with the reported mold, Mr. Moran said the risk would be a minimum because the roof would be removed so they would not be in a confined space, plus the contractors will be aware of the mold.

**REDFIELD AND FREDERICK STREET DRAINAGE:**

No stamped plans will be needed because State Route 49 will not be crossed. The new plan is to go down Frederick Street to the natural drain. The culvert that is at this creek under State Route 49 is big enough to handle the extra flow.

**SEWER:**

Mr. Parker brought an updated map, on the first mailing two-thirds are in favor. On the second mailing the response is 50/50.

Village of Cleveland did get the engineering planning grant that was applied for. This grant will look at their current plant, do evaluation, consider upgrades and capacity etc. It is believed to be \$24,000 with a local match of \$6,000.

Mr. Tomaino leaves the meeting at 10:30 am.

Discussion on how the votes will count when establishing this district. It will be the same as the water district, assessed value and resident asset value. Full time residents will have a vote in both categories and non residents will only have a vote in assessed value, this is a per town law. Mr. Colesante would like to know of the property owners that have only one vote, how many did not return the survey.

**WATER:**

Mr. Moran asked how the proposed Bernhards Bay Water District is coming. Mr. Parker responded that the town is waiting on the grant from Patti Richie's Office. This member item should be approved and received shortly and the town can use this funding for the paperwork for the SEQRA. Getting this grant will also add 10 points to the EFC Funding line for next year.

**ADJOURN:**

At 11:46 a.m. the meeting adjourned.