

TOWN OF CONSTANTIA
MINUTES - TOWN BOARD-SPECIAL MEETING, BUDGET -9 AM – October 24, 2013
Constantia Town Hall

Present: Charles Gilkey - Supervisor
John Metzger, Thomas Moran, Richard Colesante - Council Members
Clare Haynes - Town Clerk
Nancy Butler - Supervisor's Clerk
Wayne Woolridge - Highway Superintendent
Michael Parker - Barton & Loguidice

Absent: Frank Tomaino - Council Member

CALL TO ORDER:

At 9:00 am Mr. Gilkey called the budget workshop to order with the pledge of allegiance.

PURPOSE:

The purpose of this meeting is to discuss and review the proposed 2014 budget.

BARTON & LOGUIDICE:

HIGHWAY GARAGE ROOF:

Highway garage roof evaluation has not been completed, hopefully it will be ready for the next meeting.

SEWERS:

The first batch of sewer surveys are in and have been tabulated, this report is for 111 surveys returned or 13%. Copy of report can be viewed at the Town Clerk's office.

Mr. Metzger asked if any of the cost of improvements to the Cleveland sewer plant will be absorbed by the village residents. Any improvements that will be made will be because of the additional influx of sewage, so no unless the village requests additional changes or upgrades.

Mr. Parker gave the board Amendment No. 1 to Engineering Services Agreement Shifting Unused Subcontractor Allowance for Additional Project Development Assistance. This amendment has been spoken about in previous meetings, it was originally thought that this amendment would include funds for the WQIP grant program. It has been determined that the Town cannot use this grant money to try to secure additional funds. Barton and Loguidice will do the WQIP (Water Quality Improvement Program) grant application at no charge as a prospective project.

\$3,108.16 of the subcontractor allowance will be unused, they are requesting that this be shifted to cover additional project development assistance. This is from the original \$37,500 grant, no additional money should be needed.

Scope of Service: Prepare new full EAF for the formation of the proposed sewer district and the construction of proposed facilities. It is anticipated that B&L will need to purchase and review environmental records from Environmental Data Resources, Inc. including State and Federal lists of hazardous waste treatment, storage, and disposal facilities: aboveground and underground storage tanks; and hazardous waste, chemical, and petroleum spills. This Amendment will not result in an increase in B&L's current authorized fee, but instead a reallocation of funds from the current authorization.

Mr. Colesante made the motion to authorize Mr. Gilkey, Supervisor to sign Amendment No. 1 to Engineering Services Agreement Shifting Unused Subcontractor Allowance for Additional Project Development Assistance, seconded by Mr. Moran.

Carried: Moran - Yes Colesante - Yes Metzger - Yes Gilkey - Yes

Mr. Gilkey asked if there were any questions on the WQIP grant. This grant is one that you apply for and if you get awarded the money you can either accept or reject the funding. The application deadline is December 13th. Mr. Metzger asked how much is available? 2 million per project, Mr. Parker believes there is 14-15 million for this program. Mr. Colesante wants to be careful at how this is relayed to the public, from a lake perspective things are fine, he only supports sewers because he does not want to have anyone dealing with sewage on their lawns. For that point only he will support sewers.

Mr. Metzger made the motion to authorize Barton & Loguidice to move forward with the WQIP Grant for sewers, seconded by Mr. Moran.

Carried: Moran - Yes Colesante - Yes Metzger - Yes Gilkey - Yes

DRAINAGE:

Mr. Woolridge was asked if there were any questions on the drainage study done for Frederick and Redfield Streets. Mr. Woolridge is considering going down Redfield Street to the natural gully which would feed under State Route 49 thru the existing culvert. Mr. Woolridge will continue to review.

CONSTANTIA AND TOAD HARBOR WATER DISTRICTS:

Mr. Parker brought with him an amendment to the engineering services agreement for the Constantia and Toad Harbor water district. This proposal outlines the additional construction phase services Barton & Loguidice has provide or will provide for the water districts. The additional services provided to date have exceeded the current maximum fee authorized by \$32,000. There are further services that will need to be completed before the project is completed. The fee for additional construction phase services shall be on a time plus expense basis at our standard rates in effect at the time of service, with an additional maximum amount not-to-exceed \$38,000. B&L will not bill beyond this amount without a change in scope and prior approval of the Town Board.

Mr. Moran made the motion to authorize Mr. Gilkey, Supervisor to sign Amendment No.6 to Engineering Services Agreement Additional Construction Phase Services not to exceed \$38,000, seconded by Mr. Colesante.

Carried: Moran - Yes Colesante - Yes Metzger - Yes Gilkey - Yes

PLANNING BOARD:

Mr. Gilkey has spoken to Seaboard Graphics, they are the only ones who can print, fold and mail the comprehensive survey. There are not enough funds in B8020.4 Planning CE to cover the cost of the printing and mailing. After discussion, the board agreed to charge A1990.4 Contingency for any cost associated with the printing and mailing of the comprehensive survey that exceeds the balance in B8020.4.

BUDGET:

New asset value handouts were given to board. Ms. Butler updated the budget with these figures, this did not affect the tax cap.

Highway budget under revenues DB2770 Misc. Revenue had \$15000. this needed to be decreased to \$0. to offset the change, DB9950.9 Highway Contingency was decreased to \$25,000. Mr. Butler has created a handout for the board to review. Before this meeting Ms. Butler has asked for this handout be included in the minutes of this meeting, it will appear at the end of this document. Ms. Butler compared revenues to expenses, for the last few years, expenses have exceeded revenues. Discussion followed. The board understands there will be hard decisions for next budget year, if there could be a three to five year plan put together so if at all possible projected increases could be done over time so the increases are smaller. There is going to be a fine line that needs to be looked at when it comes to replacing equipment and paving roads, there has to be a good balance of both.

SCHEDULE OF MEETINGS:

The next meeting is October 30, 2013 - 9:00 am, this meeting will be cancelled.

ADJOURN:

At 10:40 am the meeting adjourned.