

TOWN OF CONSTANTIA  
**MINUTES - SPECIAL MEETING –February 14, 2013**  
9:00 a.m. Constantia Town Hall

Present: Charles Gilkey – Supervisor  
Richard Colesante, John Metzger, Thomas Moran– Council Members  
Clare Haynes – Town Clerk  
Others Present: Paul Baxter - Tug Hill Commission  
John Illingworth - Code Enforcement Officer  
Absent: Frank Tomaino– Council Member

**CALL TO ORDER:**

At 9:00 a.m. Mr. Gilkey called the special meeting of the Constantia Town Board to order with the pledge of allegiance.

**SEWERS:**

Mr. Parker was here to review the proposal for Engineering Services - Preliminary Engineering Report for the proposed Constantia Lakefront and Hamlet Sewer Service Area. This is the result of the Town of Constantia being awarded its grant request through the Consolidated Funding Application (CFA).

This award consists of an Engineering Planning Grant of up to \$30,000, administered by the Clean Water State Revolving Fund (CWSRF) for preliminary engineering services related to investigating/planning for sewers to serve the Constantia Hamlet/North Shore area. This grant requires that the Town provide a 20% minimum local match of the total project cost (i.e., \$7,500 minimum local match and \$37,500 total project cost required to maximize \$30,000 grant). The grant also requires 20% participation by Minority and/or Women Owned Business Enterprises (M/WBE) for contracted work exceeding \$25,000.

The Town's project is currently listed on the Clean Water State Revolving Fund (CWSRF) multi-year list with a score of 81 points. The subsidized funding line on the 2013 Final CWSRF Intended Use Plan (IUP) is 36 points. Therefore, it is anticipated that the project will be eligible for subsidized or hardship funding (0% interest and potential principle forgiveness), upon completion of the Preliminary Engineering Report and subsequent hardship application.

The town board members then reviewed the 16 items that are included in the scope of services. Mr. Colesante asked if we need to complete all items, is there a time when we can stop if it appears that this is not going to be approved. Yes you can stop, but must consider the grant money when stopping. The grant gives you nine months to complete all items. It was decided to complete all items thru number 11 which will take about six months. The whole purpose in getting the grant is to get some answers to questions that the public might have.

Mr. Illingworth wanted to let the board know that after June 2013 there is a new flood map and new regulations, which will affect anyone in a flood zone. These regulations will be for any new, replacement or repair of a current system.

Mr. Moran is concerned with the proposed area, this will be discussed at the workshop meeting with the town board members. This is one of the first steps that will be taken. This will run just like setting up the water district, the NYS Comptroller will tell the town the figure that they can charge and then the town will try to get funding after that.

As with water, the residents will have a say, public information meetings followed with interest surveys. With sewers it is different when it comes to hooking up, you must hook up and then fill in your septic tank. Unless the town puts in conditions that if your system is working property you will not have to hook up, but you will still pay the debt service.

Mr. Metzger wanted to know what the potential principal forgiveness means, this would be considered if the town could not get funding below the target service charge as set by the State Comptroller. The town would get grant money that would help the town get to the target service charge.

Sewers have been discussed in the town before, the question is whether or not a actual district was formed in the past. Mr. Darrow was Town Supervisor the last time this issue was brought before the board. Mr. Gilkey and Mr. Parker will look into this. There is a lot of past paperwork that needs to be reviewed, this will be done by Barton and Loguidice.

**WATER:**

- Payment number 4 is ready for Syracuse Constructors, will be approved at town board meeting.
- Payment due to EFC \$310,000.00 (\$62,000.00 from West Monroe).
- Certification sent to Health Department for approval on extensions, restoration work to be completed in the spring.

**EMPLOYEE HANDBOOK:**

Mr. Woolridge is not in attendance, next meeting set for Thursday, February 28, 2013 at 9 a.m.

**ADJOURN:**

At 10:50 a.m. the meeting adjourned.