

TOWN OF CONSTANTIA
MINUTES - TOWN BOARD –January 17, 2012
7:30pm Constantia Town Hall

Present: Charles Gilkey – Supervisor
Richard Colesante, John Metzger, Thomas Moran, Frank Tomaino– Council Members
Clare Haynes – Town Clerk

Others Present: Warren Bader – Town Attorney
Nancy Butler - Supervisor's Clerk
Wayne Woolridge - Highway Superintendent
Paul Baxter - Tug Hill Commission

CALL TO ORDER:

At 7:30pm Mr. Gilkey called the regular meeting of the Constantia Town Board to order with the pledge of allegiance.

PUBLIC COMMENT:

None

WATER:

Constantia & Toad Harbor Water Districts Construction

- Contract No. 1 (Water Mains – NYS Route 49) – Change Order No. 5 (Over/under quantity adjustments) has been sent to North Country Contractors for signature. Upon receipt of the signed Change Order No. 5, recommendation for final payment will be forwarded to the Town Board.
- Contract No. 2 (Water Mains - County, Town & Private Roads) – Guarantee inspections will be conducted in the summer of 2012.
- Contract No. 3 (Tank) – Caldwell Tanks has forwarded a proposal to settle the outstanding additional engineering and inspection charges that resulted from the failure of Caldwell to deliver a serviceable tank on or before the scheduled date of Substantial Completion.
- Contract No. 4 (Pump Station) – S.C. Spencer Electric has completed all punch list items that pertain to Contract No. 4B - Electrical Construction. LaFluer is working on the remaining punch list items for Contract No. 4A - General Construction. It is expected that LaFleur will have completed all punch list items by February 1, 2012.

Water Service Connections

- To date, 353 people have connected to the water system (266 in the Constantia Water District and 87 in the Toad Harbor Water District).

“In-District” Extensions

- A Request for Proposal (RFP) was sent to 18 M/WBE certified surveyors for survey services related to the proposed water main extensions. Ten (10) proposals were received and reviewed. The Contract was awarded to the low bidder, Marques & Associates, P.C. from Rochester New York. Field work began on January 11, 2012 and is expected to continue (weather dependant) for approximately three weeks.

Proposed Bernhards Bay Water District

- To date, the water committee has collected 118 signatures, which amounts to 42.4% of property owners and 45.6% of assessed value. CCF is working on a mailer, which will be sent to property owners the water committee couldn't reach.
- The Town received a preliminary funding estimate from the Rural Development on December 16, 2011 and an application meeting was held on January 4, 2012. B&L will prepare a proposal to assist the Town with RD Full Application, additional petition assistance and general funding assistance.

Mr. Metzger asked if we should fill out the application, with the cost right now being \$729.43 that is above what the NYS Comptroller said could be charged. Mr. Gilkey thinks the application should be filled out to keep the project in the running. By filling out the application, the project might get a better funding offer. There are also other funding possibilities that are being looked into, for example DWSRF, the same agency that funded the Toad Harbor Constantia Water District.

Mr. Colesante asked about the mailers, who will they be sent to? The people who have not signed the petition along with the people who were against, there will be a cover letter along with the original double sided flyer. It might answer some questions for the people who were against. Mr. Bader is working on the letter hopefully to be sent out later this month. The letter will need to be signed and returned to be included in the numbers, they can sign yes or no.

MINUTES:

Mr. Metzger made the motion to accept the minutes of the December 15th special meeting, December 20th town board, December 28th end of year and January 3rd organizational meeting, seconded by Mr. Moran.

Carried: Moran – Yes Tomaino - Yes Colesante - Yes Metzger - Yes Gilkey - Yes

VOUCHERS:

Mr. Colesante made the motion to accept the following vouchers as listed on Abstract #1, Dated January 17, 2012:

General Fund	1-13	\$ 22,592.99
Highway Fund	1-31	\$ 22,823.34
Northshore Water District	1-5	\$ 26,494.02

Seconded by Mr. Metzger.

Carried: Moran – Yes Tomaino - Yes Colesante - Yes Metzger - Yes Gilkey – Yes

BUDGET TRANSFERS:

Mr. Colesante made the motion to accept the following budget transfers:

General Fund Accounts over Budget:

A1110.11	Justice #1 PS	\$ 152.31
A1110.4	Justice CE	\$ 95.83
A1620.13	Building and Grounds PS	\$ 77.12
A3310.4	Traffic Control	\$ 582.16
B391	Water District Formation	<u>\$3,514.00</u>
	Total Transfer	\$4,421.42

Account for Transfer:

A1990.4	Contingency	\$4,421.42
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Highway Fund Accounts over Budget:

DB5110.1	General Repairs PS	\$ 9,828.06
DB5130.4	Machinery CE	\$ 8,055.62
DB5142.4	Snow Removal CE	\$ 5,164.40
DB9010.8	State Retirement	<u>\$ 782.40</u>
	Total Transfer	\$23,830.48

Account for Transfer:

DB5142.1	Snow Removal PS	\$23,830.48
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Seconded by Mr. Moran.

Carried: Moran – Yes Tomaino - Yes Colesante - Yes Metzger - Yes Gilkey – Yes

SUPERVISOR:

Mr. Colesante made the motion to accept the Supervisor’s Report, seconded by Mr. Tomaino.

Carried: Moran – Yes Tomaino - Yes Colesante - Yes Metzger - Yes Gilkey – Yes

HIGHWAY:

The new truck has been delivered, they are putting on the final equipment, it should be in service by the end of the week. Mr. Moran questioned why the bill from R. C. Congel Boats, the highway department is purchasing waste oil from them at \$15.00 a drum to use in the furnace, it is a savings for the department. Mr. Moran made the motion to accept the Highway Superintendent's report, seconded by Mr. Colesante.

Carried: Moran – Yes Tomaino - Yes Colesante - Yes Metzger - Yes Gilkey – Yes

TOWN CLERK:

Mrs. Haynes gave her report along with the tax collector report. Taxes are coming in expect to be busy in the coming weeks. You can pay until February 2, 2012 without a penalty this year. Mr. Moran made the motion to accept the Town Clerk's report, seconded by Mr. Metzger.

Carried: Moran – Yes Tomaino - Yes Colesante - Yes Metzger - Yes Gilkey – Yes

ASSESSOR:

A reminder from Mr. Wheeler that the exemption filing deadline is March 1, 2012, Mr. Metzger made the motion to accept the Assessor's report, seconded by Mr. Colesante.

Carried: Moran – Yes Tomaino - Yes Colesante - Yes Metzger - Yes Gilkey – Yes

CODE ENFORCEMENT:

Mr. Moran made the motion to accept the Code Officer's report, seconded by Mr. Tomaino.

Carried: Moran – Yes Tomaino - Yes Colesante - Yes Metzger - Yes Gilkey – Yes

DOG CONTROL:

Mr. Moran made the motion to accept the Dog Control Officer's report, seconded by Mr. Metzger.

Carried: Moran – Yes Tomaino - Yes Colesante - Yes Metzger - Yes Gilkey – Yes

PLANNING BOARD:

The next meeting of the planning board will be January 24st, Mr. Gilkey will be there to ask Mr. Williams if he would like to take the position that was opened when Mr. Schwalbe resigned. If Mr. Williams agrees, the alternate position will be advertised. Mr. Colesante made the motion to accept the planning board minutes from the December 13th meeting, seconded by Mr. Moran.

Carried: Moran – Yes Tomaino - Yes Colesante - Yes Metzger - Yes Gilkey – Yes

BOARD OF APPEALS:

Nothing to report.

JUSTICE:

Mr. Moran made the motion to accept Justice Pelon and Justice Simpson's reports, seconded by Mr. Metzger.

Carried: Moran – Yes Tomaino - Yes Colesante - Yes Metzger - Yes Gilkey – Yes

AUDIT:

Discussion on the IRS conference in reference to 1099 and the town filing. It was suggested by Mr.

Metzger that going forward for 2012 that a mailing be done to all vendors requesting they fill out a W-9.

For now Ms. Butler is gathering information for 2011 so reporting can be done.

PUBLIC COMMENT:

None

TUG HILL COMMISSION:

Mr. Baxter:

- gave copy of the new report from the Tug Hill on property taxes, anyone can view the report by going to www.tughill.org.

-Tug Hill Commission is in the new Governor's budget.

-gave copy of a handout that pertains to what should be done at the first meeting of the town board.

-Local Government Conference brochure for March 29th.

-Disclosure of Records Scheduled for Discussion at Open Meetings, effective February 2nd.

Discussion on town's website that Mr. Baxter runs, asked if the town could update information on the site ourselves. Right now that is not possible, our site is linked to the other towns for the region. Mr. Baxter will look into the possibility of us being able to add small bullet notes. For example road closings, etc.

BOARD COMMENT:

Mr. Colesante would like to respond to the letter from the planning board dated December 14, 2011. Mr. Colesante is willing to have them look at the concept of zoning districts, but if the intention is to change the planning board into a zoning board then he does not support this. The board agreed with Mr.

Colesante, also the planning board needs to understand that even if they come up with a proposal it does not mean the town board will act upon it.

ADJOURN:

At 8:33pm Mr. Moran made the motion to adjourn, seconded by Mr. Metzger.

Carried: Moran - Yes Tomaino - Yes Colesante - Yes Metzger - Yes Gilkey - Yes