

TOWN OF CONSTANTIA
MINUTES, Special Meeting - TOWN BOARD –8:00 am –April 14, 2011
Constantia Town Hall

Present: Charles Gilkey - Supervisor
Richard Colesante, John Metzger, Thomas Moran - Council Members
Clare Haynes - Town Clerk
Wayne Woolridge – Highway Superintendent
Nancy Butler - Supervisor’s Clerk
Warren Bader – Town Attorney
Michael Parker – Barton & Loquidice

Absent: Frank Tomaino – Council Member

CALL TO ORDER:

At 8:00 am Mr. Gilkey called the meeting to order with the pledge of allegiance.

WATER:

Mr. Parker was in attendance to answer any questions which have come up since the informational session on March 24th.

-Mr. Moran would like to stick with the Bernhards Bay Map Plan and Report dated January 2011, he would like to keep with the boundaries in that report and send out a mailer. There is only 266 edu’s, put in the letter that it is important to return the survey so the Town Board would get a feel as to where the people stand. If all surveys are not returned, then go door to door to the homes that did not respond. The original mailer was done in 2006 with a 45-46% return rate and of that 75% were in favor of water, but the cost is now more expensive so it would be good to get the information back out there. Mr. Parker will speak with Mr. Pond to get a cost for them to create and send the mailer.

-Mr. Moran also would like to know if it would be better to stop short of the Cleveland line. The people that are now being serviced by the Village of Cleveland might not want the water and a 16” main is costly to put in. Mr. Parker responded that there might be extra money available if the Village agrees to use the main line as their auxiliary water supply. This would be considered an inter-municipal agreement the district could get \$300,000.00 if the Village is willing to agree with the connection. It was agreed that it would be the best to continue to Martin Road.

-It was agreed that the mailing will be sent to the area in the January Map Plan Report, Simmons Drive and Auringer Road. Salt Road and County Route 23 will not be considered.

HIGHWAY:

There is currently a problem with the hourly rate as it pertains to overtime with the highway employees. It is not clearly defined in our employee handbook how to handle overtime with respect to vacation and or sick time.

The following resolution was offered by Mr. Metzger:

In the Town of Constantia Handbook dated January 2004 page 8 states that “highway employees when working overtime will be paid for any additional hours beyond the basic workweek in accordance with wage and hour laws.” For the purpose of clarification, the basic work week for highway employees is considered to include holiday, sick and vacation time. Employees will be paid based upon hours paid as opposed to hours worked. (Employees will be paid overtime for these hours). This will be in effect for any hours worked beginning January 1, 2011.

Seconded by Councilman: COLESANTE

Carried: Moran – Yes Metzger – Yes Gilkey – Yes Colesante – Yes

Mr. Moran made the motion to have the highway payroll changed to reflect the original hours submitted, seconded by Mr. Colesante.

Carried: Moran – Yes Metzger – Yes Gilkey – Yes Colesante – Yes

EMPLOYEE HANDBOOK:

The employee handbook needs to be addressed, there are many items in there that are too generic. Mr. Colesante, Mr. Metzger, Mr. Woolridge and Mr. Illingworth (nominated by Mr. Gilkey) will work together to review the current handbook and suggest changes.

BUDGET:

Mr. Baxter has worked with Ms. Butler to get some projected figures for the 2012 budget, copies have been given to all board members for review. The goal is to have money left over from 2011 to help with finances for 2012. Discussion followed. Next meeting will be June 2, 2011 at 8:30am in the Constantia Town Hall.

At 10:43am meeting adjourned.