

TOWN OF CONSTANTIA
MINUTES– WORKSESSION -TOWN BOARD – January 21, 2010
7:00PM – Constantia Town Hall

Present: Charles Gilkey – Supervisor
Richard Colesante, John Metzger, Thomas Moran and Frank Tomaino –
Council Members
Clare Haynes – Town Clerk
Others Present: John Illingworth – Code Enforcement Officer

CALL TO ORDER:

At 7:30 pm Mr. Gilkey called the work session to order.

PURPOSE:

The purpose of this work session is to discuss the Code Enforcement Officer’s job duties.

JOB DESCRIPTION:

Mr. Illingworth explained to the board that in order to work 30 hours a week a job description change was needed, if not, then the job would be a civil service position. The best way for this to happen would be to change the position to a directorship. The Town of Hastings just made this change, the board would like either Mr. Gilkey or Mr. Illingworth to follow up with Hastings to get a copy of their description and a timeline that they followed, where did they send it first, to the Town Board for approval and then to Oswego or the other way around. The board would like to target the March/April Town Board Meeting for approval on the job description change.

OPERATING PERMITS/NOISE ORDINANCE:

Two memos were given to the board from last year in reference to the Noise Law, one dated September 23rd and the other October 22nd. It was the consensus of the board that Mr. Illingworth should meet with the businesses affected to get their opinions on the times that were originally suggested. The best way to go about this Noise Law would be to mediate between the businesses and public to agree upon hours.

LAND DEVELOPMENT LAW:

Mr. Moran would like Mr. Illingworth to create a procedural checklist for the Board of Appeals. Being a past member Mr. Moran thinks that sometimes the members think Mr. Illingworth is checking items that could be affected by a variance, but he is not responsible for this, the Board of Appeals is. This is one of several items that need to be addressed by changes to the Land Development Law. The Town Board is tasking the Planning Board along with other members to address changes to this law.

COMPLAINT HANDLING:

Mr. Gilkey wanted to get the boards opinion, if Mr. Illingworth goes out and self initiates on problems in the town will the board be behind him. Yes, if complaints come in but people do not want to sign, Mr. Illingworth should check the problem to make sure there are no obvious hazards.

CODE ENFORCEMENT COMMENTS:

Mr. Illingworth was concerned and wanted to make the board aware of a possible issue in regards to his budget. Mr. Illingworth wanted to encumber some of his funds from last year to purchase the New York State Code books, these books can cost around \$1,500.00 the state has not given a final figure. The encumbering was never done, he is concerned he might go over budget. Mr. Metzger assured him that if it is a needed item, then there will be money to cover the expense.

ADJOURN:

At 8:37 pm Mr. Colesante made the motion to adjourn, seconded by Mr.Tomaino.

Carried: Colesante – Yes Tomaino – Yes Metzger – Yes Moran – Yes Gilkey - Yes