

TOWN OF CONSTANTIA
MINUTES ORGANIZATIONAL MEETING – TOWN BOARD –January 5, 2010
7:00PM – Constantia Town Hall

Present: Charles Gilkey – Supervisor
Richard Colesante, John Metzger, Thomas Moran and
Frank Tomaino – Council Members
Clare Haynes – Town Clerk
Others Present: Nancy Butler – Supervisor’s Clerk
Paul Baxter – Tug Hill Commission

CALL TO ORDER:

At 7:02 pm Supervisor Gilkey called the meeting to order, Mr. Metzger arrived at 7:10 pm.

MINUTES:

Mr. Colesante made the motion to accept the minutes of the December 29, 2009 Town Board Meeting, seconded by Mr. Tomaino.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey - Yes

2010 Town of Constantia Appointments:

Motion made by Mr. Tomaino to use the Citizen Outlet and the Queen Central as the official newspapers for the Town of Constantia, seconded by Mr. Colesante.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey – Yes

Motion made by Mr. Colesante to have meeting nights the 3rd Tuesday of the month, 6:30 pm bills and 7:30 pm meeting, located at the Constantia Town Hall, seconded by Mr. Moran.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey - Yes

Motion made Mr. Colesante by to have the Town of Constantia to use Pathfinder Bank as their depository, seconded by Mr. Tomaino.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey - Yes

Motion made by Mr. Colesante to have the Town of Constantia use Paychex as their payroll service, seconded Mr. Tomaino.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey - Yes

Motion made by Mr. Tomaino to put the mileage rate at .50 cents per mile, seconded by Mr. Colesante.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Yes Gilkey - Yes

Motion made by Mr. Metzger to re-appoint Nancy Butler as the Bookkeeper to the Supervisor, seconded by Mr. Tomaino.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Yes Gilkey - Yes

Motion made by Mr. Colesante to re-appoint Lynn Hardy as Assessor’s Clerk P/T, seconded by Mr. Moran.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Yes Gilkey - Yes

Mr. Gilkey told the board that he had a meeting with Mrs. Ashley to speak to her about her responsibilities as Dog Control Officer. Mr. Gilkey made her aware of the complaints that have been received and covered what was expected of her as the Dog Control Officer. Notes of the meeting have been put into her employee file for future reference. Lengthy discussion followed, it was decided by the board to set parameters and watch closely, job as Dog Control Officer will be re-evaluated this year. A motion was made by Mr. Colesante to re-appoint Karen Ashley as Dog Control Officer, seconded by Mr. Metzger.

Carried: Moran – Yes Tomaino – No Colesante – Yes Metzger – Yes Gilkey - Yes

Motion made by Mr. Moran to re-appoint Frank Tomaino as Deputy Supervisor, seconded by Mr. Metzger.
Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Yes Gilkey - Yes

Motion made by Mr. Tomaino to re-appoint Rhonda Kupelian as Deputy Town Clerk, seconded by Mr. Colesante.
Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Yes Gilkey - Yes

Motion made by Mr. Colesante to re-appoint Rhonda Kupelian as Deputy Registrar of Vital Statistics, seconded by Mr. Moran.
Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Yes Gilkey - Yes

Motion made by Mr. Metzger to re-appoint Kathy Newell as Code Enforcement Officer's Clerk P/T, seconded by Mr. Colesante.
Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Yes Gilkey - Yes

Motion made by Mr. Colesante to re-appoint John Illingworth as Code Enforcement Officer, seconded by Mr. Tomaino.
Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Yes Gilkey - Yes

Motion made by Mr. Metzger to re-appoint Warren Bader to the two year term as Town Attorney, seconded by Mr. Moran.
Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Yes Gilkey - Yes

At 8:15 pm Mr. Metzger had to excuse himself at attend another meeting.

Motion made by Mr. Moran to re-appoint Krista Lewis as Park Director, seconded by Mr. Tomaino.
Carried: Moran – Yes Tomaino – Yes Colesante – Obstain Gilkey – Yes

Motion made by Mr. Moran to re-appoint Julie Simpson as Justice Clerk to Justice Mark Simpson, seconded by Mr. Tomaino.
Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey - Yes

Motion made by Mr. Tomaino to re-appoint Lynn Tennant as Justice Clerk to Justice Stephen Pelon, seconded by Mr. Moran.
Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey - Yes

Motion made by Mr. Moran to re-appoint Edward John Whitney as Deputy Highway Superintendant, seconded by Mr. Tomaino.
Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey - Yes

Mr. Moran made the motion to have the Pavilion Fees for the David C. Webb Park at Taft Bay be set at \$75.00 - Resident and \$150.00 - Non-Resident, all fees are non-refundable, seconded by Mr. Tomaino.
Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey - Yes

Mr. Colesante made the motion to re-appoint Clare Haynes to the two year positions of Records Management Officer and GIS Point of Contact, seconded by Mr. Tomaino.
Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey – Yes

Motion made by Mr. Tomaino to re-appoint Clare Haynes to the two year position of Registrar of Vital Statistics, seconded by Mr. Moran.
Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey – Yes

Motion made by Mr. Moran to re-appoint Marilyn Darrh as Town Historian, seconded by Mr. Colesante.
Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey – Yes

Motion made by Mr. Colesante to re-appoint Edward John Whitney to the seven year term on the Park and Recreation Commission, seconded by Mr. Tomaino.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey – Yes

Motion made by Mr. Moran to re-appoint Michael Doran to the five year term on the Board of Appeals, seconded by Mr. Colesante.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey – Yes

Motion made by Mr. Tomaino to re-appoint Robert McNamara to the six year term` on the Planning Board, seconded by Mr. Moran.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey – Yes

Mr. Moran made the motion to advertise for the two vacancies on the Board of Assessment Review, seconded by Mr. Colesante.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey – Yes

Mr. Tomaino made the motion to appoint Brenda Ko, to the Planning Board, for the remainder of the term vacated by Charles Gilkey, seconded by Mr. Moran.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey – Yes

Mr. Moran made the motion to appoint two individuals to the Board of Appeals. Joseph Davis to the position vacated by Paul Auringer, and Kenneth Mosley to the position vacated by Thomas Moran, seconded by Mr. Tomaino.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey – Yes

Mr. Colesante made the motion to appoint Chuck Williams to the alternate position on the Planning Board, seconded by Mr. Tomaino.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey – Yes

Mr. Colesante made the motion to appoint Ronald Sakonyi to the Water Committee, seconded by Mr. Moran.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey – Yes

HOLIDAYS:

Mr. Colesante made the motion to accept the following 12 days as holidays for the Town of Constantia:

New Years' Day	January 1st
Dr. Martin Luther King Jr. Day	January 18th
President Day	February 15th
Memorial Day	May 31st
Independence Day	July 4 th
Labor Day	September 6th
Primary Day*	September 14th
Columbus Day	October 11 th
Election Day	November 2nd
Veterans' Day	November 11 th
Thanksgiving Day	November 25 th
Christmas Day	December 25 th

*as per Board of Elections – date might change

Seconded by Mr. Moran.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey – Yes

SALARIES:

Mr. Colesante made the motion to accept the following salaries for the Town of Constantia employees:

Emp #	Name- Title	% of Change	Salary or Hourly Rate/ yr.
11	Ashley, Karen- Dog Control Officer	S 0%	\$10,403.00
12	Bader, Warren- Town Attorney	S 0%	\$10,161.00
38	Butler, Nancy- Supervisor's Clerk	H 0%	\$16.48

14	Colesante, Richard- Councilman	S	0%	\$3,000.00
15	Files, Katherine- Maintenance	H	0%	\$14.16
	Gilkey, Charles- Supervisor	S	0%	\$11,150.00
16	Hardy, Lynn- Assessor's Clerk	H	0%	\$14.16
66	Haynes, Clare- Town Clerk	S	0%	\$33,200.00
68	Illingworth, John- Code Officer	H	0%	\$19.00
67	Kupelian, Rhonda- Deputy T-Clerk	H	0%	\$10.30
32	Lewis, Krista- Dir. Parks and Rec	S	0%	\$3,278.00
19	Metzger, John- Councilman	S	0%	\$3,000.00
	Moran, Thomas- Councilman	S	0%	\$3,000.00
62	Newell, Kathleen- Code Clerk	H	0%	\$10.30
29	Pelon, Stephen- Judge	S	0%	\$8,487.00
31	Simpson, Julie - Judge's Clerk	S	0%	\$6,695.00
30	Simpson, Mark- Judge	S	0%	\$8,487.00
35	Tennant, Lynn- Judge's Clerk	S	0%	\$6,695.00
	Tomaino, Frank- Councilman	S	0%	\$3,000.00
22	Wheeler, Warren- Assessor	S	0%	\$26,000.00

Seconded by Mr. Tomaino.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey – Yes

Mr. Colesante made the motion to accept the following salaries for the highway department and the paid boards for the Town of Constantia.

HIGHWAY:

3	Cottet, Randall- MEO	\$19.86	Hourly	
59	Klossner, Robert- MEO	\$17.74	Hourly	
4	Schaad, Lester Jr. - MEO	\$19.86	Hourly	
5	Sikora, Richard- MEO	\$19.86	Hourly	
8	Whitney, Edward- MEO	\$20.89	Hourly	
65	Woolridge, Wayne - Highway Sup		Salary	\$47,225.00

	Pay per meeting attended	Total Budget
1) Planning Board		
Per meeting attended	\$10.00	\$2,000.00
2		
) Board of Appeals		
Per meeting attended	\$10.00	\$2,000.00
3		
) Board of Assessment Review		Minimum wage for each member's time served

Seconded by Mr. Moran.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey – Yes

NEXT MEETING:

- Mr. Illingworth title change, then set a meeting with Mr. Illingworth and the Town Board to establish priorities.
- Water Resolutions
- Land Development Law and Sub division Law to be addressed by the Planning Board

ADJOURN:

At 9:26 pm Mr. Colesante made the motion to adjourn, seconded by Mr. Moran.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Gilkey – Yes