

Minutes of the Special Meeting held October 26, 2006 at 6:00 p.m. in the town hall.

Present; Ronald Sakonyi - supervisor
Richard Colesante, John Metzger, Andrew Kelsey,
Daniel Buck - council members
Janet Warford - town clerk

Others present: Warren Bader – town attorney
David Webb - highway superintendent
Nancy Butler - supervisor’s clerk
Charles Gilkey - planning board chair

Mr. Metzger made the motion allowing the Town Supervisor to sign the Hardship Application for water, which will be prepared by Barton and Loguidice, P.C. Seconded by Mr. Colesante.

Carried Sakonyi - yes Colesante - yes Metzger - yes
 Kelsey - yes Buck - yes

The town board reviewed a draft letter prepared by the supervisor to the State Comptroller’s Office on the Report of Examination for January 1, 2004 through December 31, 2005. Auditing the town’s financial records was discussed. Quotes were received from D’Arcangelo & Co.LLP, for \$13,000 and the Bonadio Group, for \$15,000 for auditing. Mr. Sakonyi is to see if these figures are for yearly audits. The following were suggested: the board place \$1000.00 in the 2007 budget to conduct an in house audit of the clerk’s, dco, and justices records and schedule a general audit subsequent to 2008 to cover 2006 & 2007. All department heads or the supervisor sign the department approval line on all vouchers presented and a standardized mileage form be used by all employees.

Mr. Metzger asked that the board review any changes in preferences on the supervisors computer. Reviewing all changes made to the posted transaction report, including voided and deleted transactions will do this. Ms. Butler recommended a 3rd party once a month review the supervisor’s bank statements, looking over all cancelled checks, vouchers and transaction summary report. Mr. Sakonyi will present the board with a revised letter to the comptroller’s office at the November meeting.

Discussion was held with regard to a proposed local law providing for the use of alternate planning board members in the Town of Constantia. Mr. Kelsey presented written changes to the proposed law.Changing section 4C to read: the chairperson of the Planning Board may designate an alternate to substitute for a member when such member is unable to participate on an application or matter before the board due to conflict of interest. In event that an alternate is needed in order to maintain a quorum, than said chairperson may designate an alternate to substitute for a member when such member is unable to participate due to absence for any reason. Adding E to section 4: any planning board member who fails to attend two or more regularly scheduled meetings in any consecutive 12-month period may be removed from office by the town board. It was recommended in 4C the word shall replace the word may. In 4E, 12 meetings, instead of ten be held in a year and those missing 3 meetings be removed and adding absenteeism of members of the planning board from regular meetings might constitute neglect of duty and cause for removal, depending on relevant circumstances. Mr. Colesante wants to leave the decision up to the Planning Board Chairperson with regard to excusable absenteeism. Attorney Bader will present a revised copy of the proposed law to board members at the November meeting.

Mark Demma, representing Northshore Volunteer Emergency Squad, Inc spoke to the board about there budget proposal for 2007. The ambulance costs are up due to operating expenses rising. The board agreed to place a figure of \$180,000 in the 2007 preliminary budget and to entertain making the ambulance a line item on the tax rolls by forming an ambulance district.

Terry LaVigne, Fire Commissioner was present to answer any questions. There were none.

The board went through the tentative budget line by line, changing some figures. Discussion was held as to hiring a clerk for the code enforcement office at 8.00 to 10.00 per hour or a part time code officer for 15.00 per hour @ 8 hours per week. Mrs. Hardy submitted a letter requesting a \$1.00 per hour raise in 2007 and holiday and vacation pay. Raises will be 3% across the board. Mrs. Hardy will receive .50 more per hour (14.00) in 2007 and no hourly part time employees will receive vacation or holiday pay. The board will hold another budget workshop on Monday, October 30th at 6:00 p.m. in the town hall and a Preliminary Budget Hearing on Thursday, November 9, 2006 at 7:00 p.m. in the town hall.

Nancy Butler was given permission to contact the State Comptrollers Office requesting on site technical support for clearing up bookkeeping mistakes made in the beginning of 2006.

Mr. Colesante made the motion to adjourn. Seconded by Mr. Sakonyi.

Carried Sakonyi - yes Colesante- yes Metzger - yes
 Kelsey - yes Buck - yes