

Minutes of the monthly Constantia town board meeting held May 17, 2005 at 7:30 p.m. in the town hall.

Present; George Nowack - deputy supervisor
Richard Colesante, John Metzger, Paul Holst – council members
Janet Warford - town clerk
Others present; David Webb highway superintendent
Warren Bader – town attorney
Steve Brill - code enforcement officer
Tom Moran – planning board chair
Robert McNamara – comp. plan committee chair

Mr. Metzger made the motion to accept the April 2005 minutes. Seconded by Mr. Holst.

Carried	Nowack - yes	Colesante - yes
	Metzger - yes	Holst – yes

Mr. Nowack made the motion to accept the Town Clerk’s Monthly Report for April 2005. Seconded by Mr. Holst.

Carried	Nowack - yes	Colesante - yes
	Metzger - yes	Holst – yes

Letters have been sent out from the code office for violations of outdoor storage on private property. For those residents not complying Mr. Brill stated he would be hiring a process server to serve tickets on the property owners not residing on their property in the Town of Constantia and he would be serving any other tickets. He has been in contact with the Village of Cleveland regarding permits that were issued for the village by the town. He noted permits expire a year after issuance. He recommended Assessor Wheeler contact the Village with regard to building permits they are now issuing for assessment purposes. Mr. Metzger made the motion to accept the Code Enforcement Officers Monthly Report for April 2005. Seconded by Mr. Colesante.

Carried	Nowack - yes	Colesante - yes
	Metzger - yes	Holst - yes

Mr. Holst made the motion to accept the Supervisor’s Budget Report as submitted through April 30, 2005. Seconded by Mr. Colesante.

Carried	Nowack - yes	Colesante - yes
	Metzger - yes	Holst - yes

Vouchers submitted;

General fund claims no. 113 – 136 as set forth on Abstract no. 5, dated 5/17/05.

Highway fund claims no. 63 – 74 as set forth on Abstract no. 5, dated 5/17/05.

Mr. Holst made the motion to pay the vouchers as submitted. Seconded by Mr. Colesante.

Carried	Nowack -yes	Colesante - yes
	Metzger - yes	Holst - yes

A copy of a Senior Citizen Program Agreement was given to Margaret Hamner who was present representing the Constantia AARP Chapter 5207. Attorney Bader explained the contents of the agreement. Discussion followed. Mrs. Hamner stated she would like to take this agreement back to her organization for their review. This matter will be placed on next month’s agenda.

Mr. Nowack made the motion to appoint Kellie Sterling part-time Bookkeeper to replace Kristy Dietz, effective immediately at an hourly rate of \$14.00. Seconded by Mr. Metzger.

Carried	Nowack - yes	Colesante - yes
	Metzger - yes	Holst - yes

The American Legion, Raymond Faulkner Cook Post 858, and the Veterans of Foreign Wars, Trach Auringer Post 7325 will be holding the 2005 Memorial Day Services and parade in Cleveland this year starting at 11 a.m. and all are cordially invited to attend.

Highway Superintendent Webb presented the board with a sketch of changes he would propose for the Salt Road, County Route 23 intersection. He recommended all board members look at the location before making a decision. This matter will be tabled until the June meeting.

Robert McNammara updated the board on the Comprehensive Plan Committees progress. They are currently working on revisions to the Land Development Law and implementation of the first categories addressed in their review. He would like to develop an ending point and feels this could be done in the next few months. Discussion followed. Mr. Colesante stated we need to take care of immediate issues, but we can continue for a couple more months.

One bid was received and opened for the military trailer frame for \$55.00 from Rick Sikora. Mr. Nowack made the motion to accept the bid. Seconded by Mr. Metzger.

Carried Nowack - yes Colesante - yes
 Metzger - yes Holst - yes

It was decided to wait until the end of June to make a decision whether or not to put the Ferris and Ford Flail mower out for bid again.

Mr. Webb reported having picked up 53 tons of metal during "Clean Up Days".

Dr. Dougherty, Superintendent of Central Square Schools would like an area of top- soil taken off at the Cleveland Elementary School to provide additional parking. The town highway department did this for the school district at A.A.Cole Elementary School. Mr. Nowack made the motion to allow the highway department to excavate an area 40' x 100' at Cleveland Elementary. Seconded by Mr. Colesante.

Carried Nowack - yes Colesante - yes
 Metzger - yes Holst - yes

Mr. Baxter presented the board with information regarding Municipal Fund Raising and Gifting. He asked to use the town hall on May 25th at 7 p.m. for NorCOG Meeting.

Mr. Brill stated the inside of the east wing of the town hall has been stripped out and demolition of this section will be done after the Constantia Fire Department Field Days.

Tom Moran reported on the last Planning Board meeting. They worked on two future applications. He has contacted Kevin Ridgeway to find out what his goals are for his property on State Rt. 49 & Martin Road.

A memorandum from Warren Wheeler, Assessor was read as follows;

As you are all aware, we have begun the initial phase of our data collection. Our date collector, Denise is currently working in the northern section of town, more specifically, the areas around Holly Hole Road, Whipple Road and County Route 65.

I wanted to give you a very general outline of what to expect over the next few months.

Phase 1: Initial Data Collection – Measure and Collect all necessary information for each property in the Town of Constantia. Please note that viewing the interior of any property is strictly by the option of the property owner, and in no way mandatory.

Phase 2: Digital Photos of all property. I will personally be taking photos of all residential, commercial and utility property. I have found that this process is best handled when just one person is responsible for pictures. Once the pictures are taken, they will be entered into the V4 database with the corresponding parcel. Please note that I will not be taking photos of vacant land.

Phase 3: Data Entry. With all the new information and pictures, the task of entering all the new information will be quite an under taking. This phase will continue right along with Phase 1 & 2 and should be completed shortly thereafter.

Phase 4: Data Mailers. This is a good public relation medium. Upon the completion of the first three phases, we will send out a data mailer to all the property owner's, showing all relevant information on their properties. At this time, they will have the opportunity to correct any information they feel is incorrect. They will make necessary changes on the form, and mail it back to our office. Interior information will be corrected so long as we have not been to the property recently. For square footage discrepancies, we will go back and do a re-measure to verify its accuracy.

Also, in the next couple of days, I am going to contact the editor with the Citizens Outlet and see about the possibility of doing a cover story about our data collection.

The town board moved to executive session.

Mr. Nowack opened the executive session.

Present: George Nowack, Richard Colesante, John Metzger, Paul Holst, Warren Bader and Janet Warford

A letter was received from Lynn Hardy requesting an increase in her hourly rate of pay and compensation for paid town holidays. She is presently being paid \$10.50 per hour. Discussion followed.

Paperwork regarding possible litigation was give to Attorney Bader.

The executive session was closed and the monthly meeting called back to order.

Mr. Nowack made the motion to raise Lynn Hardy's hourly rate to \$12.50 and in 2006 the board proposes the pay would be salaried for the Assessor's Clerk. Seconded by Mr. Metzger.

Carried	Nowack - yes	Colesante - yes
	Metzger - yes	Holst - yes

Mr. Colesante made the motion Town Attorney Bader handle all pending, present, and future litigation for the town. Seconded by Mr. Metzger.

Carried	Nowack - yes	Colesante - yes
	Metzger - yes	Holst - yes

Mr. Metzger made the motion to adjourn. Seconded by Mr. Holst.

Carried	Nowack - yes	Colesante - yes
	Metzger - yes	Holst - yes